



COUNTY OF LOS ANGELES  
**Public Health**



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November 24, 2010

Prospective Proposers:

**ADDENDUM NUMBER 3 TO DEPARTMENT OF PUBLIC HEALTH  
SUBSTANCE ABUSE PREVENTION AND CONTROL  
REQUEST FOR PROPOSALS FOR  
ALCOHOL AND OTHER DRUG PREVENTION SERVICES**

As indicated in the Request for Proposals (RFP) for Alcohol and Other Drug Prevention Services, the County may make changes to the RFP by written addenda. Addendum Number 3 revises the following applicable RFP paragraph/sentences as noted below:

1. Section X. 'PROPOSAL CONDITIONS', subsection GG. Proposer's Charitable Contributions Compliance, item 3, Page 49, shall be revised to read as follows:

"3. In Attachment 7K, prospective contractors certify either that:

- they have determined that they do not now receive or raise charitable contributions regulated under the California Charitable Purposes Act, (including the Nonprofit Integrity Act) but will comply if they become subject to coverage of those laws during the term of a County agreement,

- OR -

- they are currently complying with their obligations under the Charitable Purposes Act, attaching a copy of their most recent filing with the Registry of Charitable Trusts."

2. Section X. 'PROPOSAL CONDITIONS', subsection GG. Proposer's Charitable Contributions Compliance, item 4, Page 50, shall be revised to read as follows:

"4. Prospective County contractors that do not complete Attachment 7K as part of the solicitation process may, in the County's sole discretion, be disqualified from contract award. A County

contractor that fails to comply with its obligations under the Charitable Purposes Act is subject to either contract termination or debarment proceedings or both. (County Code Chapter 2.202)

3. Section X. 'PROPOSAL CONDITIONS', subsection GG. Proposer's Charitable Contributions Compliance, third paragraph, Page 50, shall be revised to read as follows:

"For provisions not listed or not covered by a specific form name hereinabove, proposer agrees that proposer's willingness to meet the requirements of such provisions shall be acknowledged by proposer's completion of an "Acceptance of Terms and Conditions Affirmation" form, Attachment 7O."

4. Attachment 3 of the RFP, 'MINIMUM MANDATORY REQUIREMENTS TO PARTICIPATE', item 7, pages 2 and 3 of this Attachment, shall be revised to read as follows:

"7. Has the Proposer submitted as attachments to its Proposal, all of the following required forms?

If yes, please indicate the section/part of the proposal where these forms can be verified.

- a. Attachment 7A Proposer's Organization Questionnaire/ Affidavit-
- b. Attachment 7E Certification of No Conflict of Interest –
- c. Attachment 7F Familiarity with the County Lobbyist Ordinance Certification –
- d. Attachment 7I Attestation of Willingness to Consider GAIN/GROW Participants for Employment -
- e. Attachment 7J Contractor Employee Jury Service Program Certification Form and Application for Exception -
- f. Attachment 7K Charitable Contributions Certification -
- g. Attachment 7O Acceptance of Terms and Conditions Affirmation -
- h. Attachment 7G Request for Local SBE Preference Program Consideration and CBE Organization/ Firm Information Form -
- i. Attachment 7L Transitional Job Opportunities Preference Application (if applicable) –
- j. Attachment 7M Certification of Compliance with the County's Defaulted Property Tax Reduction Program -
- k. Attachment 7P HIPAA Certification Form – “

Proposers shall take into account these revisions, and submit their RFP proposal response as appropriate.

This information is the same information as provided to you by electronic mail (e-mail) on November 23, 2010. If you have already incorporated these changes in your RFP proposal response, no further action is necessary.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Izumi". The signature is stylized with a large, looped "G" and a long, sweeping underline.

Gary T. Izumi  
Chief, Contract Development and Processing Division

c: John Viernes, Jr.  
Wayne Sugita  
Dorothy de Leon  
Linda Dyer  
Leo Busa  
David Hoang